

GDPR Statement

2.0 01/03/2019

Cornerstones Education Ltd is committed to ensuring that all information collected and processed is done so in accordance with the Data Protection Act (2018) and the General Data Protection Regulations (2018).

Cornerstones Education has achieved ISO 27001:2013 accreditation, which is the international best practice standard for information security. It encompasses people, processes and technology, and ensures that Cornerstones protects information through regular training, effective policies and procedures and by identifying, managing and treating information security risks effectively.

The core of ISO is to ensure the ongoing confidentiality, integrity and availability of information. This includes ensuring compliance with the GDPR, and ongoing reviews of our data protection policies, procedures and training.

Your contract with us is the Sales Order which was sent to you at the point of purchase and references our terms and conditions. The signature you provide enters you into this contract.

The terms and conditions, along with our privacy statement and GDPR compliance plan explain how we comply with the GDPR.

How do we comply?

Data auditing – Cornerstones have undertaken a full audit of what data (subject matter) is held where, why it is held, and for how long. Details of this can be found in our Privacy Statement.

Security of third-parties – We ensure that all data we hold and all suppliers we work with use EU based servers, and undertake strict supplier/third party security questionnaires to ensure they meet our security standards. The school will be notified and asked for written authorisation before we engage with any other third parties who have access to process your data.

Technical security measure – All systems have the appropriate technical measures in place (e.g. intrusion, detection, firewalls, monitoring, encryption) to ensure that data is protected at all times whether in storage or in transmission.

Reducing the amount of data we process – The school is in complete control of their information following initial set up. A nominated administrator is responsible for setting up all users and importing any pupil information into the system to restrict the transmission of data between the school and Cornerstones Education.

Restriction of access – That we will only process data only on the documented instructions of the school and that the staff who process your data are screened prior to employment, are committed to confidentiality and receive regular security training.

Data-loss prevention strategy – Our Information Security Group: continually monitor risks; conduct impact assessments; respond to major and minor incidents; and where required, will notify the school (and the relevant authorities) of any data breaches.

Continuous monitoring and improvement – We are committed to ensuring that you have all the information you require from us to demonstrate our compliance with the obligations of our contract.

If you have any specific questions about technical or organisational security, please email dataprotection@cornerstoneseducation.co.uk, or call us on **03333 20 8000**.